

Dear Prospective  
Student/Family:

Thank you for your interest in the a2zReading Clinic, Inc, a place where you will have a unique experience of learning online. It will be fun, and I will do my best to make this experience ONE OF A KIND.

Reading therapy sessions and college essay editing are the two services offered in the Clinic, and the client is requested to sign this contract prior to commencing his/her engagement with the Clinic.

Following receiving an email from the prospective student with his/her choice of service, I will set up a date and time to meet the student on Skype. You need to download Skype, Facetime or Zoom on your computer and make sure it is working properly. I will provide my username via email. Kindly note that I live on the Eastern coast of the USA, however, I will do my best to accommodate your schedules and various time zones.

The first session will be free, as it will serve to familiarize me with the prospective student(s), as I listen to what their struggles are and what they wish to accomplish. We have to set clear goals, and work together to meet them for the learning journey to succeed.

For reading therapy students: A follow up email and /or follow up videos will be sent after each session along with homework/worksheets to reinforce the lesson. The student is expected to work on them, and to practice until our next meeting. A progress report will be sent periodically in order to keep the student and the family apprised of the development, and informed each step of the way. I retain all rights, including without limitation, copyrights, patents, trade secret rights, and other intellectual property rights associated with any ideas, concepts, processes, techniques, invention, works of authorships, materials developed or created or conceived during the course of performing work and rendering services, which are made available to the student and/or his family (whether before or after this letter is executed) orally, in writing, visual or in a machine readable form.

For Training: a2zReading Clinic offers training for parents, special needs educators, and schools to become certified Phono-Graphix therapists. This training can be done in person or online for individuals and groups. Workshops are also offered for schools that are interested in having their English teachers become familiar with this awesome reading program. Materials must be purchased from the mother company. [www.phono-graphix.com](http://www.phono-graphix.com)

For Arabic as a second Language: Online customized and personalized sessions are offered depending on individuals' needs. Some families prefer to learn Modern Classic Arabic and some prefer to learn the dialects depending on the family's country of origin. These sessions will teach basic Arabic language, conversations and everyday phrases depending, culture

including songs, food, clothes and celebrations. The student will learn the alphabets and thus will be able to read and write.

I expect the students to do their homework, and to show that they are engaged in the learning process. also expect to start and end each session on time, so as to ensure compliance with other scheduled sessions. A 48 hour notice is required for cancellation in order for me to consider making up for the canceled session.

Payments are expected in advance and prior to the next session via the options provided on the website. All advance payments made for scheduled but canceled sessions are non-refundable.

I take my work and mission very seriously, and will do my best to meet each and everyone's goals in order for this learning experience to be meaningful and productive. I expect all students to be responsible and respectful of the teacher, the process and all the work deliverables. I will never accept or tolerate any form of misbehavior or misconduct experienced before, while or after conducting the sessions, and reserve my right to seek all remedies available under the applicable laws in such cases.

This letter and any contractual obligations arising out of or in connection with it shall be governed by the laws of the State of New York.

Once you have read and agreed to the terms of this letter contract, kindly sign below and email it back to me.

I look forward to starting this journey with new students and their respective families.

Best  
Regards,

Laila  
Beidas

a2zreadingclinic@gmail.c  
om

I, the undersigned, do hereby acknowledge that I have read and understood the content of this letter contract, and I fully consent to its terms.

Name:

Signature:

Date: